

16<sup>th</sup> September 2020

Greet Road, Winchcombe, Cheltenham, Glos. GL54 5LB  
Tel: (01242) 602233  
email: admin@winchcombeschool.co.uk

Dear Parent/Carers,

Re: Practical sessions in catering

After several years of successfully supplying ingredients to students, we are going to continue to offer this to all years doing catering lessons.

We would like to purchase and provide your son/daughter with the basic recipe ingredients for their practical sessions at school from September 2020. This will then ensure that all students are fully prepared and organised for the practical aspects of the food curriculum, and will save you time and money organising ingredients each week.

To maintain costs at a minimum, students are required to provide their OWN NAMED CONTAINERS to carry items home in on practical days and a one pint/550ml oven proof dish or flask as necessary for the different sessions. We will be unable to supply any containers to students. Students may also bring in their own additional ingredients to make the products unique to them.

All students who wish the school to provide the ingredients for practical sessions must pay the contribution due. Please indicate on the form attached which option you are choosing and make payment by 30<sup>th</sup> September 2020 if appropriate. If you do not wish the school to provide the ingredients for your child, then we can issue a list of ingredients needed for each week and your child will be expected to bring them in as required. Each pupil will be issued with a practical booklet at the beginning of the school year.

Year	Annual Cost	
7	£25	<b>Autumn, Spring &amp; Summer 2020 - 2021</b>
8	£30	<b>Autumn, Spring &amp; Summer 2020 - 2021</b>
9	£30	<b>Autumn, Spring &amp; Summer 2020 - 2021</b>
10 & 11	£50	<b>Autumn, Spring &amp; Summer 2020 - 2021</b>

As students are not sharing items, each pupil will need their own apron and oven glove. Pupils are welcome to bring in their own apron and glove from home or you can purchase these on ParentPay. The apron cost is £3.45 and the oven glove £4.40.

If you would like to participate in the school purchase of ingredients, and/or an apron and glove but you are experiencing financial difficulties, please contact the finance office as soon as possible.

Assuring you of our best intentions.

Yours Sincerely,



Mrs L. Brooks



Mrs M. Darville

Please return the reply slip below to Mrs Brooks or Mrs M. Darville via the school office by 30<sup>th</sup> September 2020 at the latest.

Student Name: ..... Tutor Group: .....

**Ingredients**

*(Please tick as appropriate)*

I would like the school to purchase ingredients for practical sessions and I will pay the full amount on ParentPay by 30 <sup>th</sup> September 2020	<input type="checkbox"/>
I will provide my son/daughter with the ingredients required for each practical session.	<input type="checkbox"/>

**Apron and Gloves**

I would like to purchase an apron on ParentPay for £3.45.	<input type="checkbox"/>
I would like to purchase a glove on ParentPay for £4.40.	<input type="checkbox"/>
I will provide my son/ daughter with an apron and oven glove for practical sessions	<input type="checkbox"/>

*Once the apron and glove are paid for on ParentPay, they can be picked up from the Finance Office.*

My child has the following allergies: .....

Parent/Carer Name: ..... Signature .....