



Timetable for admission appeals 2022

Timetable for the transfer to Secondary School admission in September 2022 appeals:

1. **Appeals Date:** Date for Year 7 appeal hearings will take place during the month of June.
2. **Deadline for Return:** Deadline for returning completed Notice of Appeal forms will be Tuesday 3rd May 2022.
3. **Hearing Arrangements:** Parents will be informed of the hearing arrangements by 17th May 2022.
4. **Additional Evidence:** Any additional evidence must be submitted by 17th May.
5. **Decision Letter:** Decision Letters will be sent out within 7 school days of the last day of hearings.
6. Appeals submitted after the *Deadline for Return*, will be heard within 40 school days of *Deadline for Return* if possible. If this is not possible, within 30 school days of the completed Notice of Appeal being lodged with the school.

Please email your appeal request to:- admin@winchcombeschool.co.uk from 21st March 2022.

Timetable for In-year appeals:

1. Appeals will be heard within 30 school days of the completed Notice of Appeal form being received in school.
2. Parents will be informed of the hearing arrangements 14 school days before the hearing date. Parents may however waive their right to the full period of notice.
3. Additional evidence to be submitted no later than 5 school days before the hearing date.
4. Decision letter will be sent out within 7 school days of the date of the hearing.

<https://www.gov.uk/government/publications/admission-appeals-for-school-places/coronavirus-covid-19-school-admission-appeals>